



IQAC (Internal Quality Assurance Cell)

The Internal Quality Assurance Cell (IQAC) is the cell that is formulated for monitoring the quality parameters in Mody University of Science and Technology (MUCT). As per the guidelines of National Assessment and Accreditation Council (NAAC) the composition of the IQAC is as follows:

1. Chairperson: Vice Chancellor
2. All Directors, All GMs, Registrar, Controller of examination,
3. All school Deans and one professor from each school
4. One member from the Management
5. One nominee from local society, Students and Alumni
6. One nominee from Employers /Industrialists/stakeholders
7. One of the senior teachers as the coordinator/Director of the IQAC

(Form the IQAC with odd number of members)

Strategies

IQAC shall evolve mechanisms and procedures for:

- Ensuring timely, efficient and progressive performance of academic, administrative and financial tasks
- The relevance and quality of academic and research programmes
- Equitable access to and affordability of academic programmes for various sections of society
- Optimization and integration of modern methods of teaching and learning
- The credibility of evaluation procedures
- Ensuring the adequacy, maintenance and functioning of the support structure and services
- Research sharing and networking with other institutions in India and abroad.

Functions

Some of the functions expected of the IQAC are:

- Development and application of quality benchmarks/parameters for various academic and administrative activities of the institution
- Facilitating the creation of a learner-centric environment conducive to quality education and faculty maturation to adopt the required knowledge and technology for participatory teaching and learning process



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UNIVERSITY
OF SCIENCE AND TECHNOLOGY
LAKSHMANGARH • RAJASTHAN

A Leading Women's University

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(Established u/s 2(f) of the UGC Act, 1956)

Lakshmangarh (Sikar), Rajasthan 332 311, India

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email : registrar@modyuniversity.ac.in • www.modyuniversity.ac.in

- Arrangement for feedback response from students, parents and other stakeholders on quality-related institutional processes
- Organization of inter and intra institutional workshops, seminars on quality related themes and promotion of quality circles
- Acting as a nodal agency of the Institution for coordinating quality-related activities, including adoption and dissemination of best practices.
- Development of Quality Culture in the institution.

Benefits

IQAC will facilitate / contribute:

- Ensure heightened level of clarity and focus in institutional functioning towards quality enhancement
- Ensure internalization of the quality culture.
- Ensure enhancement and coordination among various activities of the institution and institutionalize all good practices.
- Provide a sound basis for decision-making to improve institutional functioning.
- Act as a dynamic system for quality changes in HEIs.
- Build an organised methodology of documentation and internal communication.

Driving Quality Parameters

1. Teaching - learning & Evaluation

ACADEMICS

- Academic Programmes
- New Course introduced
- Academic Calendar
- Time Table

CURRICULAR ASPECTS

- Flexibility of curriculum
- Revision of Syllabi
- Participation of faculty in curriculum development & restructuring

TEACHING - LEARNING

- Innovative Teaching - Learning method
- Student – centric method
- Outcome based method
- POGIL



- Active – learning methods
- Students' Attendance-Action
- Faculty participation in conferences/symposia
- Initiatives towards Faculty Development

EVALUTION

- Examination/ Evaluation reform
- Continuous Assessment
- Result Analysis

FEEDBACK

- Feedback from all stakeholders

2. Resources

PHYSICAL RESOURCES

- Adequacy of resources academics and administration
- Hostels
- Infrastructure
- Asset management
- Library
- Maintenance

HUMAN RESOURCES

- Faculty
- Staff
- Students
- Teacher – Student Ratio
- Teacher – Staff Ratio
- Faculty Cadre Ratio
- Faculty with Ph.D.
- No. of faculty positions recruited/ Vacant
- No. of Guest/ Visiting Faculty

FINANCIAL RESOURCES

- Budget allocation
- Internal / external Audit

ICT RESOURCES



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- Networking

LEARNING RESOURCES

- Laboratories
- Library
- LCDProjectors
- Computers
- Audio – Visual
- LMS

3. Research, development & Consultancy

RESEARCH THRUST AREAS

- Initiatives towards promoting/ sensitizing Research culture
- Total budget for Research
- Projects
- ResearchAwards
- Publications
- Patents

FUNDEDPROJECTS

- MajorProjects
- MinorProjects
- Industry sponsored projects
- Govt. Agencies Sponsoredprojects
- Collaborative projects
- Inter Disciplinary Projects
- Student Research Projects (Otherthan compulsory by the university)

CONSULTANCY

- Revenue through consultancy

MOUs PUBLICATIONS

- Peer Reviewed Publications
- Impact factor publication
- ResearchPublication
- Bookspublished

CONFERENCES



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- No. of conferences organized
- No. of faculty served on chair person / resourcepersons

COLLABORATION/ PATENT

- No. of collaborations
- No. of linkages
- No. of patents

4. Student Support & Progression

→ ADMISSIONS

→ ACADEMIC PROGRESS

- Tracking Progress
- Result Evaluation
- Bridge Courses
- Remedial courses
- Coaching for competitive exams
- Students qualified in GATE/SLATE/NET/GPAT/GRE etc
- Practical training/ Internship
- Medals, Awards
- Scholarship/ financial support

→ PLACEMENT

- Training for Employability Skills
- Finishing School
- Campus placement

→ CO-CURRICULAR ACTIVITIES

- Professional Chapters
- Student organized activities

→ EXTRA-CURRICULAR ACTIVITIES

- Sports
- Clubs (Crescendo, Dramatrix, Live wire, Literary Club)
- FESTS

→ COUNSELLING/SUPPORT



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- Student support services
- Student Mentoring, Counseling & Career Guidance
- Gendersensitization
- Students grievances & redressal

5. Societal Sensitivity & Impact

- Eco- friendly campus
- NSS -Participation
- Institutional social responsibility
- Social initiatives by students
- Environmental awareness +Protection
- Contribution to National Development & Committee Engagement

6. Governance, Management & Administration

- Vision & Mission
- ERP
- Quality Strategy
- Welfare Schemes
- Financial Audit
- Academic + Admin Audit
- Alumni Association
- Support Staff Training
- Policy manuals
- Appraisal of faculty.
- Safety Norms & Checks
- Health Centre
- Fostering Global Competencies
- MORP

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30/11/22

7. Innovations & Best Practices

- Finishing School
 - Mody University Electives
 - Students Innovation Centre
- Add the other best practices**



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The quality strategies of IQAC

SNO	QUALITY STRATEGIES
1.	Admission Quality
2.	Student Profile
3.	Quality of Career guidance Training and Placement
4.	Admissions for Higher Studies
5.	Feedback Analysis
6.	Result Analysis
7.	Participation of student in co and extra-curricular activities
8.	Value Added Courses
9.	Success Rate (Passed out graduates)
10.	Success in competitive exam
11.	Awards and recognition received by students
12.	Alumni Profile/Distinguished Alumni
13.	Faculty Quality
14.	Quality of Research publications
15.	Consultancy
16.	Research Projects
17.	Workshops /seminars /Conferences organized and Participated
18.	Patents Applied / Awarded
19.	Books published/Reviewed/Edited
20.	Awards and recognition to faculty
21.	Faculty Guiding PhD's
22.	No of Collaborations
23.	No of Faculty visited abroad
24.	Student centric Learning Environment
25.	Quality of ICT based teaching and learning
26.	Quality of facilities
27.	NSS activities
28.	Implementation and Utilization of ERP systems
29.	Quality of documentation and record keeping



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Proposed Action for 2019-20

1. Enhancement of Value-Added Courses
2. Complete automation of examination system
3. Utilization of seed money
4. Start up programs and incubation centre
5. E-content development by faculties
6. Government scholarships for eligible students
7. Alumni registration
8. Enhancement of NSS and women empowerment programs

Parameters of Audit

- Circulars
- Rules & Regulations – Academics, Exams
- List of staff members
- Roll list of students
- Time Table-Class
- Time Table-Staff
- Time Table-Internal Exams
- Time Table-external Exams
- Report on Attendance Registers
- Report on Class work monitoring
- Report on Syllabus coverage
- Report on Laboratory classes, Records
- Report on Course work Files
- Report on Mid exam answer scripts
- Class Review Committee (CRC) meeting minutes
- Action taken report on CRC minutes
- Feedback Reports
- Action taken report on Feedback result



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Administrative Audit

1. ADEQUACY OF PHYSICAL INFRASTRUCTURE
 - a) Total rooms
 - b) Classrooms
 - c) Laboratories
 - d) SeminarHall
 - e) Library
 - f) Offices AdminArea
 - g) Utilityarea
2. MAINTENANCE (Repair & Routinemaintenance)
3. COMPUTERIZATION & AUTOMATION
4. UPGRADATION OF LEARNING RESOURCES/TECHNOLOGIES



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ACADEMIC AND ADMINISTRATIVE AUDITREPORT

(ACADEMIC YEAR: 20XX-XX)

Audit Ref No: _____

Name of the School/ Unit:

Date of Audit:

Name and Designation of AuditMember-1:

Name and Designation of AuditMember-2:

(The activities are to be graded on the following scale)

Excellent	Good	Satisfactory	Needs improvement
A	B	C	D

Sr. No	Parameter	Grade	Remarks

Major Compliance

Parameters	Proposed Action

[Signature]



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COMPLIANCE REPORT

For ACADEMIC AND ADMINISTRATIVE AUDITREPORT

(ACADEMIC YEAR: 20XX-XX)

Audit Ref No: _____

Name of the School/ Unit:

Compliance	Action taken

20/11/22